

CITY OF LACONIA HISTORIC DISTRICT COMMISSION  
6:30 PM City Hall - Armand A. Bolduc City Council Chamber  
*Draft Minutes*

10/25/2022 - Minutes

1. Call to order

Chair Tara Shore called the meeting to order at 6:36 PM

2. Roll call

Member present: Charlie St. Clair, Karl Reitz, Tara Shore

3. Recording secretary

Kalena Graham

4. Staff in attendance

Planning Director Dean Trefethen

5. Acceptance of Minutes from previous meeting

5.I. Acceptance of July 26 minutes

Motion to accept the minutes made by C. St. Clair, K. Reitz seconded. With no objection the minutes were accepted.

6. Public comment

7. Applications & Public Hearings: \*The purpose of this agenda section is for the Commission to have a presentation from the applicant and open a Public Hearing for the public to provide input. The Board may also deliberate the application, decide and conduct a final vote at this time.

8. New business

8.I. Discussion filling vacant positions

Chair T. Shore mentioned with H. Martin stepping down, the commission needs members. Planning Director D. Trefethen explained the new application process with Council's Appointment Committee. It was suggested that the Commission recruit possible new members. Three current members' terms expire in March 2023.

8.II. Discussion of meetings

There was discussion about the meeting schedule and not having a meeting every month until Council has reviewed the updated ordinance.

Motion to change the schedule to every other month starting in January 31, 2023 made by C. St. Clair, K. Reitz seconded. All voted in favor.

9. Old business

9.I. Finish review of draft changes to the ordinance

The three members went over the revisions and made a few more changes. Planning Director D. Trefethen noted that the changes are a good start and the next step will be with the Government and Ordinance Committee.

Motion to send the revised draft of 235-21.2 with regard to the Historic District Commission to Council's Government and Ordinance Committee made by C. St. Clair, K. Reitz seconded. All voted in favor.

10. Other business

11. Adjournment

The meeting adjourned at 7:05.43

Respectfully,

K. Graham

DRAFT