



City of Laconia
Special Events Technical Review Committee
Wednesday, September 1, 2021 - 12:00 PM
City Hall in the Armand A. Bolduc Council Chamber

9/1/2021 - Minutes

1. CALL TO ORDER

R. Mora called the meeting to order at 12:04 PM

2. ROLL CALL

Members present: Amy Lovisek, Parks & Recreation; Ben Crawford, Water Department; Capt. Michael Finogle, Laconia Police Department; Hilary Young, Licensing; Krista Larsen, Department of Public Works

3. RECORDING SECRETARY

K. Santoro, Zoning Technician

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. August 4 2021 Special Events Technical Review Committee Minutes (PDF)

The Committee reviewed the minutes from the August 4, 2021 Special Events Technical Review Committee meetings and they were accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. PL2021-0093 Weirstoberfest (PDF)

Anthony Santagate presented both Weirstoberfest and Wicked Weirs to the Committee as the events are basically the same. He is proposing to use the parking spaces in front of Tower Hill up to The Big House to allow expansion onto the sidewalk and the ability to have alcohol outdoors.

It was noted by R. Mora that due to the fact that there will be active traffic on Lakeside Avenue the City Manager is requiring jersey barriers, or similar solid barrier, not just snow fence.

A. Santagate noted that there will be no vendors for either event. Outside music will be on the existing stage(s) at each establishment. It was again noted by R. Mora that the City is requiring that all activity transition inside at 10PM.

It was noted that both events will run from 5pm Friday to 5pm on Sunday.

K. Larsen asked if there will be outside seating more than what is already approved for Tower Hill during regular business. A. Santagate indicated that there would be additional tables and chairs in front of the business. K. Larsen informed him that the sidewalk must be kept passable.

Captain Finogle stated that two police details will be required Friday and Saturday nights and one detail during the day on Saturday.

The issue of jersey barriers versus snow fence was discussed. It was asked that if the event were only on the sidewalk, and not utilizing the parking spaces, would fencing be acceptable?

It was noted that the sidewalks must be kept passable to maintain ADA accessibility.

Anthony Santagate proposed modifying the event to use the sidewalk only but he will pay for the parking spaces so that the barricade can be set up right at edge of sidewalk to maintain as wide a sidewalk as possible.

At 12:20 PM R. Mora opened the public hearing for Weirstoberfest

At 12:20 PM with no one to speak for or against the application, R. Mora closed the public hearing.

R. Mora made a motion to approve with conditions application PL2021-0093 Weirstoberfest.

A. Lovisek seconded the motion.

All in favor.

6.2. PL2021-0094 Wicked Weirs (PDF)

It was noted that the event was outlined at the same time as the Weirstoberfest event.

At 12:21 PM R. Mora opened the public hearing for Wicked Weirs

At 12:21 PM with no one to speak for or against the application, R. Mora closed the public hearing.

A. Lovisek made a motion to approve with conditions application PL2021-0094 Wicked Weirs

Conditions to include, but not limited to: No haunted house; it is the same site plan as Weirstoberfest (no road closure).

M. Finogle seconded the motion.

All in favor.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote

At This Time.

7.1. PL2021-0114 Wellness Expo At Opechee Park (PDF)

Melissa Morrison outlined the event for the Committee. She stated that she is trying to showcase local vendors and providers of wellness services. On the map provided she indicated thirty vendors. It was noted that there are proposed food trucks in the parking lot. At the time of the meeting she noted that she currently does not have anyone lined up, mainly due to staffing issues the vendors are having. Melissa Morrison also noted that she proposed a small stage in the center that will have exercise demonstrations throughout the day.

It was noted by the Committee that if she has food trucks they will have to be inspected by the fire department if they are not already an approved vendor in town. K. Larsen also commented that FOG (Fat/Oil/Grease) restrictions will be added into the standard conditions.

At 12:27 PM R. Mora opened the public hearing for the Wellness Expo

At 12:27 PM with no one to speak for or against the application, R. Mora closed the public hearing.

A. Lovisek made a motion to approve with conditions application PL2021-0114 Wellness Expo At Opechee Park

K. Larsen seconded the motion.

All in favor.

7.2. PL2021-0118 September 11 Anniversary Car And Bike Show (PDF)

The applicant, Alicia Turner, outlined the event to be held between the High Octane and Funspot properties to commemorate the 20th anniversary of September 11th.

They noted that motorcycles will be parked at High Octane and cars will primarily be parked at Funspot. They also have permission from the owner of the properties in the middle (Lukatch) to use them as overflow parking and to cross over them with golf carts to shuttle people who park at Funspot to High Octane. They noted that they will have between 8-10 golf carts.

The applicants also noted that they have ten vendors on the High Octane property, they do not think they will need the spots at Funspot but will leave them on the request in case they have more than they currently anticipate.

Portopotties will be located at High Octane, on the Lukatch properties and at Funspot for attendees. High Octane will be responsible for trash removal and may be getting an extra dumpster for that weekend.

Proposed conditions, in addition to standard conditions, include no golf carts on the road and FOG conditions.

At 12:33 PM R. Mora opened the public hearing for the September 11 Anniversary Car And Bike Show

At 12:33 PM with no one to speak for or against the application, R. Mora closed the public hearing.

K. Larsen made a motion to approve with the standard 195 conditions and the golf cart and FOG conditions as outline by the committee.

H. Young seconded the motion.

All in favor.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

At 12:34 PM M. Finogle made a motion to adjourn the meeting.

R. Mora seconded the motion.

All in favor.

DRAFT