

LACONIA AIRPORT AUTHORITY

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RECORD OF MEETING

Thursday, August 19, 2021, 4:00 p.m.
Terminal Conference Room

PRESENT: Vice Chairman Dale Chan Eddy, Clerk Robert Glendening, Dale Crumb, Paul Gaudet, Jr., Kim Weeks and Airport Manager, Marv Everson.

ABSENT: Chairman Andrew Hosmer, Commissioner Peter Spanos, Eric Tierno, Treasurer Jason Larrere.

Vice Chairman Eddy called the meeting to order at 4:04 p.m.

1. Action on approval of 7/15/2021 Meeting minutes.

MOTION: Upon a motion by Mr. Crumb, seconded by Ms. Weeks, the minutes of the July 19, 2021, meeting were approved as submitted by the recording secretary by unanimous vote.

2. Public Input : None

NOTE: Mr. Larrere joined the meeting at 4:11 pm.

3. Review of Finances - The Airport Manager led a general discussion of the finance report.

MOTION: Upon a motion by Ms. Weeks, seconded by Mr. Glendening, the Finance Report was approved as submitted by unanimous vote.

4. Old Business

A. AIP Projects Update -

1. SBG-15 Obstruction Removal (Tree clearing). We finally received the grant offer from NHDOT BOA. Once executed, we can begin submitting for reimbursement of our "fronted" funds.

2. SBG-16, Airfield Pavement Maintenance and Marking (Aprons, approximately 60,000 SY). It was decided that we will wait until after Labor Day to paint the permanent markings.
3. Perimeter Fence preliminary planning - A meeting with DES resulted in the following action items:
 - i. Jacobs to update fence sketch from May 2019 meeting with new preferred layout. This includes running inside the ROFA of Runway 26 as far as possible, following the tree line behind the localizer, and crossing the wetlands in the northeast corner of Runway 26.
 - ii. Jenn, from GM2, will contact Pete Steckler of the Nature Conservancy to inquire about any known wildlife movement patterns through the area.
 - iii. Jacobs will contact NHDOT Highway Dept. regarding the proximity of the new fence to Route 11. Current small fence at localizer access appears to be approximately 60' from the roadway edge.
 - iv. With feedback from Nature Conservancy and DOT Highway, plan to hold preliminary virtual meeting with Gilford ConComm to review possible layout and wetland/prime wetland crossings.
 - v. "Critter Guard", i.e., burying a portion of the fence fabric was discussed. Airport seeing evidence of coyotes digging beneath fence.

B. Marketing Update - No report at this time.

C. Boiler Replacement - The manager recommended engaging Stafford Oil Company to install two Bradford White Brute boilers at an estimated cost of \$24,479.00 with a likely installation in October 2021.

MOTION: Upon a motion by Mr. Crumb, seconded by Ms. Weeks, the manager was granted authorization to engage Stafford Oil Company to install two Bradford White Brute boilers at an estimated cost of \$24,479.00 with a likely installation in October 2021 by unanimous vote.

5. New Business

A. FY 21-22 Budget Proposal - There was a general discussion of the FY 21-22 Budget Proposal. It was acknowledged that the increases related to the manager's salary and consequent changes to the insurance rates were not included on the proposal.

MOTION: Upon a motion by Ms. Weeks, seconded by Mr. Crumb, the budget proposal, excluding the final figures related to the manager's wage increase, was approved as submitted by unanimous vote.

B. Authorization for signature on SBG -09-15-2020

MOTION: Upon a motion by Mr. Larrere, seconded by Mr. Gaudet, authorization was granted for the Chairman to sign the Grant Offer SBG-09-15-2020 - Obstruction removal of on-airport and on-airport-controlled properties; Update SWPPP on behalf of Laconia Airport Authority by unanimous vote.

C. Authorization for signature on SBG-09-18-2021

MOTION: Upon a motion by Ms. Weeks, seconded by Mr. Gaudet, authorization was granted for the Chairman to sign the Grant Offer SBG-09-18-2021 - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) - To prevent, prepare, and respond to coronavirus on behalf of the Laconia Airport Authority by unanimous vote.

6. Next Scheduled Meeting: September 16, 2021

7. The Vice Chairman declared the meeting adjourned at 5:00 p.m.