

*Minutes of this meeting were approved by City Council on March 28, 2022.*

**CITY OF LACONIA - CITY COUNCIL MEETING  
7:00 P.M.**

3/14/2022 - Minutes

**1. CALL TO ORDER**

Mayor Andrew Hosmer called the meeting to order at 7:02 PM

**2. SALUTE TO THE FLAG**

Councilor Haynes led the salute to the flag.

**3. RECORDING SECRETARY**

City Clerk Katie Gargano

**4. ROLL CALL**

City Clerk Gargano took a roll call with the following Councilors in attendance: Councilor Cheney, Councilor Lipman, Councilor Haynes, Councilor Hamel, Councilor Felch and Councilor Soucy

Mayor Hosmer noted all six Councilors were in attendance and a quorum was established

**5. STAFF IN ATTENDANCE**

City Manager Scott Myers, Finance Director Glenn Smith

**6. COUNCIL PROCLAMATION**

**7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

**7.A. Regular meeting minutes of February 28, 2022**

Minutes of the meeting were distributed to the City Council on Tuesday, March 1, 2022. With no corrections or changes submitted to the City Clerk, Mayor Hosmer declared the minutes accepted as distributed.

**8. PRESENTATIONS**

**8.A. Presentation of FY 2021 Annual Comprehensive Financial Report - Scott McIntire, CPA - Melanson**

Scott McIntire, CPA at Melanson, went over the FY 2021 Annual Comprehensive Financial Report. He walked through the key parts of report. City Manager Myers noted the full document is online.

**9. CONSENT & ACTION ITEMS**

**10. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

No one commented on non-agenda items

11. **INTERVIEWS**

12. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

13. **COMMUNICATIONS**

14. **PUBLIC HEARINGS**

14.A. **Public hearing on Ordinance 2022-189 to amend City Code Chapter 189, Sewers**

The public hearing opened at 7:32 PM.

Mayor Hosmer recessed the public hearing at 7:33 PM and continued the Public Hearing on Ordinance 2022-189 to amend City Code Chapter 189, Sewers, to the March 28, 2022 City Council meeting to gather additional public comment.

15. **MAYOR'S REPORT**

16. **COUNCIL COMMENTS**

Councilor Lipman asked the City Manager for an update on parking behind the St. Joseph's Church. The City Manager will get back to Councilor Lipman before the next Council meeting.

17. **COMMITTEE REPORTS**

17.A. **FINANCE (Lipman (Chair), Hamel, Cheney)**

Councilor Lipman updated the Council on the Finance Committee's work on reviewing the Welfare Guidelines.

17.A.i. **WOW Trail Funding**

17.A.ii. **Downtown TIF Financing**

17.B. **PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)**

17.C. **GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)**

17.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

17.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

17.C.iii. **Procedural review of grant applications**

17.C.iv. **Regulation of Short Term Residential Rental Businesses**

17.C.v. **Proposed Historic Overlay District**

17.C.vi. **Scenic Road Motorcycle Noise Petition**

17.C.vii. **Use of public property by for-profit entities**

17.C.viii. **Short Term Rentals**

17.C.ix. **Naming privilege's to public areas**

17.D. **LAND & BUILDINGS (Hamel (Chair), Haynes, Felch)**

17.D.i. **Downtown parking garage**

17.D.ii. **Repair & maintenance of City buildings**

17.D.iii. **Plan for the DPW Compound**

17.E. **PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**

17.E.i. **Retaining Wall Policy**

17.E.ii. **Discussion for converting from a manual to an automated solid waste curbside collection service**

17.F. **APPOINTMENTS (Councilors Soucy (Chair), Cheney and Haynes)**

18. **LIAISON REPORTS**

19. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

No one commented on any current agenda items.

20. **CITY MANAGER'S REPORT**

20.A. **Financial and Operational Trends Report**

City Manager Myers briefly went over the Financial and Operational Trends Report.

City Manager Myers mentioned Paula Baumoe'l's retirement on March 24 with more than 25 years as the Human Resource Manager and wished her well.

21. **NEW BUSINESS**

21.A. **First reading of Resolution 2022-03 relative to authorizing an application for a \$2,500,000 loan from the NH Clean Water State Revolving Loan Fund for the Northern Lakeport Area Sewer Project and appropriating funds for same**

Councilor Cheney moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the motion passed with all in favor.

Councilor Felch moved for a first reading of Resolution 2022-03, a Resolution authorizing application for a two million five hundred thousand dollar (\$2,500,000) loan from the New Hampshire Clean Water State Revolving Loan Fund for the Northern Lakeport Area Sewer Project and appropriating funds for same, seconded by Councilor Hamel; the motion passed with all in favor.

Councilor Felch moved to schedule a Public Hearing on March 28, 2022 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Hamel; the motion passed

with all in favor.

**21.B. Future of the wood bridge over the railroad tracks on Centenary Avenue**

City Manager Myers updated the Council. The bridge will be rehabbed by the state and then turned over to the City. The City will be responsible for ongoing maintenance.

Councilor Lipman requested to create a reserve fund for the next budget and thinks the intent of the funds should be clear for the future.

Councilor Haynes motioned to table the item until a formal motion can be formed as to what is needed, Councilor Soucy seconded; the motion passed with all in favor.

**21.C. 2021 Recommittal Sewer Warrant**

Councilor Felch moved to approve the 2021 recommittal Sewer Warrant as presented, seconded by Councilor Haynes; the motion passed with all in favor.

**21.D. Authorize reallocation of funds previously approved to provide for capital improvements**

City Manager Myers explained the repurposing of funds. Councilor Hamel would like to see work on the Bond Beach bathhouse to be able to get started this spring as well as what will be needed with the security fence at the Police Department. City Manager Myers will look at it for the next meeting.

Councilor Cheney moved to approve Resolution 2022-04 as presented to authorize reallocation of funds previously approved to provide for capital improvements, seconded by Councilor Soucy; the motion passed with all in favor.

**22. UNFINISHED BUSINESS**

**22.A. Second reading of Ordinance 2022-189 to amend City Code Chapter 189, Sewers**

Mayor Hosmer noted the item will be left on the table with no objections.

**22.B. RFQ for Urban Planning Services for downtown Laconia parking study**

Councilor Haynes moved to take the agenda item for RFQ for Urban Planning Services for downtown Laconia parking study off the table, with the suggestion on line one page one to add the word "urban/parking" seconded by Councilor Soucy; the motion passed with all in favor.

Councilor Soucy moved to approve the revised RFQ for Urban Planning Services for downtown Laconia Parking study as presented, seconded by Councilor Cheney; the motion passed with all in favor.

**23. FUTURE AGENDA ITEMS**

**23.A. Master Plan**

**23.B. Milfoil Treatment funding requests**

**23.C. Sewer & Water Master Plan**

**23.D. Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

23.H. **Fair St/Court St traffic problems and accidents**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

26. **ADJOURNMENT**

With no further business to come before the Council and hearing no objection, Mayor Hosmer adjourned the meeting at 8:11 pm.

Respectfully,

City Clerk Katie Gargano