

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
JULY 29, 2021**

Chairman Brian Wolf called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, July 29, 2021, in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley and Brian Wolf, Ex-Officio member Public Works Director Wesley Anderson; Superintendent Ben Crawford, and Clerk Cheryl Hounsell. Absent was Commissioner Joseph Driscoll and Ex-Officio member Councilman Robert Soucy.

A motion was made by Wes Anderson, seconded by Dennis Bothamley, to accept the minutes of July 15, 2021. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Dennis Bothamley, to approve the accounts payable and the financial statement dated July 28, 2021. The vote was unanimous.

OLD BUSINESS:

WATER MAIN PROJECTS-LAKEPORT-COURT-MECHANIC-MCGRATH- Ben stated that Park is out of pipe for the Clinton/Prospect water main relays. The pipe is due in the first week of August. Ben further stated that there is one section that is ready to be pressure tested and chlorinated. Busby is working on the Mechanic Street relay. They started at Clinton Street and are working towards Union Avenue on Mechanic Street. They are currently at the cemetery on Mechanic Street. Once the water main is done, they will go back and do the services on Mechanic St. Ben stated that the easement has been signed for the party store on Court Street. The issue with the gas station is ongoing. Ben stated that there is a meeting in Concord with the Department of Transportation today at 1:00 concerning the change orders for the Court Street Bridge project. We tied in McGrath Street on Monday, and we are doing a couple of private services. The samples have been taken and are in the laboratory and should be ready this afternoon.

COVID-19 - Ben stated that there are no changes at this time. We are watching the news.

HVAC SYSTEM FOR TREATMENT PLANT-Ben stated that he had a phone meeting with the engineers on Monday. The advertisement for the bids is going out Tuesday August 3rd. We would like the project complete and the heat back on by mid-October.

2021 PAUGUS BAY MILFOIL-Ben stated that he reached out to Amy Smagula concerning the official report and a fall schedule for the milfoil treatment on Paugus Bay. He has not heard back from Amy yet.

REVENUE AND EXPENSE TRENDS- Ben stated that we will review this with the June numbers.

TREATMENT PLANT CYBERSECURITY-Ben stated that he met with Brian and the two on-call operators concerning the team viewer and remote access. Ben will reach out to Rich from Laviolette who does our SCADA work to find out how to accomplish making this a view only program. Ben stated that System Engineering, the firm hired by the city to do the city-wide cybersecurity review, came to the Water Department, and reviewed our computer system for security and to be sure that the physical software is safe. The question came up as to what the cost would be to replace the entire SCADA system if it were hacked. The question was raised as to whether we can run the treatment plant manually. Ben said that we could run manually, we would just have to review the process with the current personnel. We will write down the steps necessary to run the treatment plant manually and distribute to all personnel involved with this process. Ben stated that we are doing some additional physical security using gates, chains, and signs.

MOUNTAIN LAKE VILLAGE-Ben stated that we are waiting on a response from the Town of Belmont.

CITY WATER MAP-Ben stated that the elevation on the undeveloped portion of the city's water map is two separate systems based on the elevations. We are looking at Turner Way/Windemere Heights as one system and the State School parcel as the second system. The city is pushing for whoever develops the State School parcel to do all infrastructure as part of the development. The State School property will probably be developed first. Due to the high elevation for Turner Way/Windemere Heights area, a water tank would be required even if there was a new water tank at the State School parcel. The city manager sent out a copy of the city's master plan to the parties involved in these two areas. The question was raised as to the capacity of our water treatment plant. Ben stated that the current capacity for our treatment plant is 6-million gallons per day.

GRANT APPLICATION-Ben stated he has been notified that the source water protection shoreline land that we would like to purchase is eligible under this grant application. The funding application for this grant is due in September. Ben will start working on this and he will reach out to the property owner to find out the status of the property.

LEVELS OF ITEMS FOUND IN DRINKING WATER-Ben stated that some standard levels under the Department of Environmental Services (DES) are presently dropping. The level for

Manganese has been presented before the council. The new level will drop from .84mg/l to .3mg/l effective July 2022. Our current level on our water is well below the proposed .3mg/l. Ben stated that being part of Partnership for Safe Water will help with this issue.

No further business, a motion was made by Dennis Bothamley, seconded by Wesley Anderson to adjourn the meeting at 8:54 a.m. The vote was unanimous.

Cheryl Hounsell, Clerk

Authorized Signature

Date

DRAFT