

**CITY OF LACONIA - CITY COUNCIL MEETING**  
**Finance Committee**  
**7:00 P.M.**

1/24/2022 - Minutes

**1. CALL TO ORDER**

Chairman Lipman called the meeting to order at 6:15 PM.

**2. SALUTE TO THE FLAG**

**3. RECORDING SECRETARY**

Acting City Clerk Stacy Anders

**4. ROLL CALL**

Acting City Clerk Stacy Anders took the roll call with the following Committee member in attendance: Councilor Lipman, Councilor Hamel, Councilor Cheney

**5. STAFF IN ATTENDANCE**

City Manager Scott Myers, Finance Director Glenn Smith

**6. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

**6.A. Finance Committee Meeting Minutes of January 10, 2022**

**7. FINANCE (Lipman (Chair), Hamel, Cheney)**

**7.A. Review of the City Welfare Guidelines**

Councilor Cheney suggested including as an appendix the copy of the RSAs that are cited. He also recommended having some sort of form that is signed stating clients will accept email notifications to save a lot of work. Finance Director Glenn Smith noted electronic notification works well both ways. Currently emails are requested and used. It was suggested to add a line to the existing document for electronic consent instead of a separate document.

The committee re-worked through the document. Finance Director Glenn Smith explained the application process. At the next meeting, the Committee will pick up on page 24 of the guidelines.

**8. Any other business that may come before the Committee**

**9. ADJOURNMENT**

With no further business to come before the Committee and hearing no objection, Chairman Lipman adjourned the meeting at 6:56 pm.

Respectfully,  
Acting City Clerk Stacy Anders

DRAFT