

CITY OF LACONIA - CITY COUNCIL MEETING

May 24, 2021

7:00 pm

City Hall - Armand A. Bolduc City Council Chamber (via ZOOM)

Due to the COVID-19 crisis and in accordance with Governor Sununu's Emergency Order #12 and Executive Order 2020-04 this meeting is to be conducted electronically.

The public has access to listen to and participate in this meeting by using the following link:

[Zoom Meeting](#) and entering password 456544

Listen only: Call 1-646-558-8656 and enter Webinar ID: 838 2133 4710

For problems, please call 603-527-1265 Ext. 243 or email [cityclerk@laconianh.gov](mailto:cityclerk@laconianh.gov)

To view this meeting: YouTube under the City of Laconia website:  
[www.youtube.com/laconianh](http://www.youtube.com/laconianh)

*Due to technical difficulties, we are temporarily suspending live transmission of City meetings on Channel 26. There are incompatibilities between the Zoom virtual meeting platform and the Atlantic Broadband platform. Live transmissions of City meetings on Channel 26 will resume as soon as COVID-19 emergency restrictions are lifted and in-person meetings resume*

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **Budget meeting minutes of May 10, 2021**

Documents:

[STAFF REPORT - BUDGET MEETING MINUTES OF MAY 10, 2021.PDF](#)  
[5\\_10\\_2021 - SPECIAL BUDGET MINUTES - DRAFT.PDF](#)

7.B. **Regular meeting minutes of May 10, 2021**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF MAY 10, 2021.PDF](#)  
[5\\_10\\_2021 - MINUTES - DRAFT.PDF](#)

7.C. **Budget meeting minutes of May 17, 2021**

Documents:

**8. CONSENT & ACTION ITEMS**

- 8.A. **Request by the Weirs Community Park Association to hold a parking fundraiser event at the Weirs Community Center and Weirs Community Park front and rear parking lots in conjunction with the 2021 Laconia Motorcycle Week event**

Documents:

STAFF REPORT - REQUEST BY WEIRS COMMUNITY PARK  
ASSOCIATION FOR PARKING FUNDRAISER.PDF

**9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

**10. INTERVIEWS**

**11. NOMINATIONS, APPOINTMENTS & ELECTIONS**

**12. COMMUNICATIONS**

**13. PUBLIC HEARINGS**

- 13.A. **Public hearing for Ordinances 2021-235-13, 17, and 19 relative to amending City Code Chapter 235 Zoning**

Documents:

STAFF REPORT - PUBLIC HEARING FOR ORDINANCES 2021-235-13, 17,  
AND 19 RELATIVE TO AMENDING CITY CODE CHAPTER 235  
ZONING.PDF

**14. PRESENTATIONS**

**15. MAYOR'S REPORT**

**16. COUNCIL COMMENTS**

**17. COMMITTEE REPORTS**

Items will be discussed as needed. Not all items will be brought before the full Council at this evenings meeting.

**17.A. FINANCE (Lipman (Chair), Hamel, Cheney)**

17.A.i. **WOW Trail Funding**

17.A.ii. **Downtown TIF Financing**

**17.B. PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)**

**17.C. GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)**

17.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

17.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

17.C.iii. **Procedural review of grant applications**

17.C.iv. **Regulation of Short Term Residential Rental Businesses**

17.C.v. **Proposed Historic Overlay District**

17.C.vi. **Scenic Road Motorcycle Noise Petition**

17.D. **LANDS & BUILDINGS (Hamel (Chair), Haynes, Felch)**

17.D.i. **Downtown parking garage**

17.D.ii. **Repair & maintenance of City buildings**

17.D.iii. **Perley Pond Maintenance**

17.D.iv. **Plan for the DPW Compound**

17.D.v. **Continuation of the discussion regarding parking in the Lakeport area**

17.E. **PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**

17.E.i. **Retaining Wall Policy**

17.E.ii. **Discussion for converting from a manual to an automated solid waste curbside collection service**

18. **LIAISON REPORTS**

19. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

20. **CITY MANAGER'S REPORT**

20.A. **Project Updates Report**

Documents:

[LACONIA PROJECT UPDATES 05.21.PDF](#)

20.B. **Monthly Economic Development Report**

Documents:

[MONTHLY ECONOMIC DEVELOPMENT REPORT MAY 2021.PDF](#)

21. **NEW BUSINESS**

21.A. **2021 First Half Sewer Warrant**

Documents:

[STAFF REPORT - 2021 FIRST HALF SEWER WARRANT.PDF](#)  
[2021 FIRST HALF SEWER WARRANT FOR COUNCIL TO SIGN.PDF](#)

21.B. **Request to authorize the City Manager to enter into an Intermunicipal Agreement for joint representation with cable television franchise**

## **negotiations with Atlantic Broadband (NH-ME), LLC**

Documents:

STAFF REPORT - INTERMUNICIPAL AGREEMENT FOR JOINT REPRESENTATION FOR ATLANTIC BROADBAND LLC.PDF  
CABLE FRANCHISE IM AGREEMENT.PDF  
CABLE FRANCHISE - NOTICE OF OPENING OF ASCERTAINMENT PROCESS OF CABLE RELATED NEEDS AND AUDIT OF PAST PERFORMANCE.PDF  
CABLE FRANCHISE 2021 UPDATED SPECIAL COUNSEL C.W. ENGAGEMENT LETTER.PDF

### **21.C. Request to hold Juggernaut 5K on July 3, 2021 and to approve Temporary Traffic Order 2021-06**

Documents:

STAFF REPORT - REQUEST TO HOLD JUGGERNAUT 5K ON JULY 3, 2021 AND TO APPROVE TTO 2021-06.PDF  
TTO 2021-06 JUGGERNAUT 5K RACE.PDF  
JUGGERNAUT 5K MAP.PDF

### **21.D. First reading of Resolution 2021-08 General Fund**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-08 GENERAL FUND.PDF  
RES-2021-08 GENERAL FUND.PDF

### **21.E. First reading of Resolution 2021-09 Anticipated Grants**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-09 ANTICIPATED GRANTS.PDF  
RES-2021-09 ANTICIPATED GRANTS.PDF

### **21.F. First reading of Resolution 2021-10 Enterprise Funds**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-10 ENTERPRISE FUNDS.PDF  
RES-2021-10 ENTERPRISE FUNDS.PDF

### **21.G. First reading of Resolution 2021-11 Internal Services Fund**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-11 INTERNAL SERVICE FUNDS.PDF  
RES-2021-11 ISF BUDGET 2022.PDF

### **21.H. First reading of Resolution 2021-12 Special Revenue Funds**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-12 SPECIAL  
REVENUE FUNDS.PDF  
RES-2021-12 SPECIAL REVENUE FUND.PDF

**21.I. First reading of Resolution 2021-13 TIF Districts**

Documents:

STAFF REPORT - FIRST READING OF RESOLUTION 2021-13 TIF  
DISTRICTS.PDF  
RES-2021-13 TIF DISTRICTS.PDF

**22. UNFINISHED BUSINESS**

**22.A. Second reading of Ordinances 2021-235-13, 17, and 19 to amend City Code Chapter 235 Zoning**

Documents:

STAFF REPORT- AMEND CITY CODE CHAPTER 235 ZONING TO  
UPDATE SECTIONS 13 17 AND 19.PDF  
ORD-235-13 17 19.PDF

**23. FUTURE AGENDA ITEMS**

23.A. **Master Plan**

23.B. **Milfoil Treatment funding requests**

23.C. **Sewer & Water Master Plan**

23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

23.H. **Fair St/Court St traffic problems and accidents**

**24. Any other business that may come before the Council**

**25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or

litigation has been fully adjudicated or otherwise settled.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

## 26. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact Cheryl Hebert, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.